

PILGRIMAGE OF REMEMBRANCE - ONTARIO COMMAND POLICY

1. The deadline for receiving applications at the Command Office from the District Commanders is based on the final date stipulated by Dominion Command.
2. Ontario Command will send out the 'call' from Dominion Command with a covering memorandum to the District Commanders and members of the Youth Education Committee, noting the deadline date. The "call" from Dominion will include an application form, criteria for selection of the candidate and other pertinent information.
3. The District Youth Education Chair's will solicit nominations for consideration by the District. Any mailings should clearly specify that nominations must be returned to the Youth Education Chair (rather than the Command Office).
4. Any applications directed to the Command Office in error will be forwarded to the appropriate District Youth Education Chair.
5. The District Youth Education Chair will forward the applications to the District Commander with recommendations pertaining to the selection of the District candidate.
6. The District Commander will forward the nomination and application of the district candidate to Ontario Command by the date specified on the memorandum. **Each District may nominate only one candidate and the selection must come with the signed authorization of the District Commander (see 7 (d)).**
7. Each District nomination should include the following:
 - a) A completed application form for the candidate;
 - b) A separate document outlining how the experiences gained will be passed on to youth groups, Legion branches, the media and other organizations upon their return. The candidates must be able to develop their own video or slide presentations;
 - c) A maximum of 2 additional pages (8½ x 11 inches) expanding on the application will be accepted and passed on the selection committee. Where more than 2 pages are received, only the first 2 pages will be sent; and
 - d) A covering memorandum, signed by the District Commander endorsing their district candidate.**
8. The nominations from the Districts will be forwarded to the selection committee (the 3 Vice Presidents). All information that would identify the candidate or the district will be blacked out to ensure impartiality.
9. The Vice Presidents will be asked to rate the applications on a point basis.

10. The Vice Presidents will submit their ratings to the Command Office by a specified date (based on the deadline date from Dominion Command).
11. Dominion Command will be notified of the selected provincial candidate.
12. Final approval rests with the Dominion Poppy & Remembrance Committee.
13. Ontario Command is responsible to notify the unsuccessful candidates.
14. When reviewing each application, the following requirements shall be recognized:
 - a) must be of the age of majority (19 years of age in Ontario);
 - b) must be a member of The Royal Canadian Legion and possess proper Legion Dress while on the Pilgrimage;
 - c) must be active as a leader of youth groups/youth programs, youth education, e.g., teachers, cadet leaders, etc.; and
 - d) must attach a separate document to their application form, outlining their Post Pilgrimage activities, specifically how they expect to pass on their Remembrance experiences gained from the Pilgrimage to youth groups, Legion branches, the media, and other organizations upon their return. This individual must also be able to develop their own video or slide presentation and Ontario Command will determine the expectations for presentation.
15. The costs will be borne by Dominion Command. This includes domestic travel, international air and coach travel, hotel accommodations, meals, museum admissions and out-of-Canada medical insurance. Accommodation is based on double occupancy. Candidates are responsible for gratuities for the tour guide and coach driver or any items of a personal nature.