

ONTARIO No. _____

ROYAL CANADIAN LEGION BRANCH NAME _____

BRANCH NUMBER _____

ORDER OF BUSINESS

GENERAL MEETINGS AND BIENNIAL ELECTIONS

CREATED UNDER SECTION 804. OF THE GENERAL BY-LAWS FOR BRANCHES
OF THE ONTARIO PROVINCIAL COMMAND

ITEM DESCRIPTIONS

Call to Order by the Presiding Officer;	
Indigenous Land Acknowledgment;	
Opening Ceremony as determined by the Ritual approved by Dominion Command;	
Motion to deviate from the Agenda;	
Introduction of Guests;	
Welcoming Ceremony for new Members;	
Admission of transferred or reinstated Members or both;	
Minutes of the last General Meeting and any intervening Executive and Special General Meetings	
Business arising from the Minutes and unfinished business;	
President’s Report;	
Treasurer’s Report;	
Correspondence;	
Reports of Standing Committees;	
Reports of Optional Standing Committees;	
Reports of Standalone Positions;	
Reports of Special Committees;	
Motions or Special Business of which Notice was previously given;	
General and new Business including matters respecting the welfare of the Legion and the Branch;	
Tabling of Notice(s) of Motion(s);	
Introduction of Election Chair and Meeting turnover;	
Nominations opened from the floor;	
Report of Nominating Committee;	
Nominations reopened from the floor;	
Order of Election:	
(a) President;	(g) Treasurer;
(b) First Vice-President;	(h) Sergeant-at-Arms;
(c) Second Vice-President;	(i) Branch Chair;
(d) Third Vice-President;	(j) Branch Service Officer;
(e) Executive Committee Members ()	(k) Chaplain;
(f) Secretary;	
Installations;	
Motion to adjourn; and	
Closing Ceremony as determined by the Ritual approved by Dominion Command.	

I certify the above information to be true and correct.

PRESIDENT
(PRINT NAME)

SIGNATURE

, 20

CURRENT DATE OF SIGNATURE

I certify the above information to be true and correct.

SECRETARY OR SECRETARY-TREASURER
(PRINT NAME)

SIGNATURE

, 20

CURRENT DATE OF SIGNATURE