**GENERAL OPERATING ACCOUNT SAMPLE BALANCE SHEET**

(Do not include Lottery Account(s) or Poppy Account)

BALANCE SHEET for year ending May 31, 20\_\_\_\_\_\_ BRANCH# \_\_\_\_\_\_\_\_

 Previous Year

|  |  |  |  |
| --- | --- | --- | --- |
| ASSETS | 20\_\_\_\_-20\_\_\_\_ |  | 20\_\_\_\_-20\_\_\_\_ |
| General Account Balance | $ |  | $ |
| Investment Account Balance | $ |  | $ |
| Building Account Balance | $ |  | $ |
| Other Account Balance (name) | $ |  | $ |
| Petty Cash Balance | $ |  | $ |
| Cash Floats Balance | $ |  | $ |
| Bar Inventory | $ |  | $ |
| Accounts Receivable (May 31)  | $ |  | $ |
| Un-deposited Funds (May 31) | $ |  | $ |
| Other cash assets (May 31) | $ |  | $ |
|  Less outstanding cheques at May 31, 20\_\_\_\_ | $ |  | $ |
|  |  |  |  |
| TOTAL ASSETS at May 31, 2021 | $ |  | $ |
|  |  |  |  |
| LIABILITIES |  |  |  |
| Accounts payable May at 31, 20\_\_\_\_ | $ |  | $ |
| Employee deductions payable at May 31, 20\_\_\_\_ | $ |  | $ |
| Vacation payable at May 31, 20\_\_\_\_ | $ |  | $ |
| HST payable at May 31, 20\_\_\_\_\_ | $ |  | $ |
| Other cash liabilities (please list) at May 31, 20\_\_\_ | $ |  | $ |
|  |  |  |  |
| TOTAL LIABILITIES at May 31, 20\_\_\_\_ | $ |  | $ |